

# Q&A

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## 2022 B-TAP NOFA

**Q: Is subcontracting allowed under general fund contracts?**

A: Yes, subcontracting is allowed under Small Business Support and Cooperative Support contracts. It is not allowed under CDBG contracts.

**Q: Do the subcontracting rates need to be equal to or less than city-determined reimbursement rates?**

A: The rates negotiated with subcontractors are decided on the terms of the organization. The City does not reimburse subcontracted services at a different rate than the primary contract.

**Q: Can one business or cooperative entity work with multiple organizations and can they max out hours of assistance at both?**

A: Yes, a business or cooperative can work with multiple organizations, as long as the services they are receiving are different at each organization. For example: if they are working with one organization on their business plan, and another on marketing and website development, they could access up to 50 hours of services per organization.

**Q. I have a reporting question about using the CDBG funding – it states we have to prove household income for these clients. Our organization has a form we require our participants to complete that includes their household income. Would this form/information satisfy what is needed for CDBG funding, or would clients need to fill out a separate form that the City of supply?**

A. Yes, we no longer require you to submit a form to us. We require that you are verifying income for eligibility and we ask for the participants income level on the reimbursement spreadsheet. So the form you are using would be fine as long as you check it against the levels established through the CDBG program (we provide an updated form with these amounts each year).